



## **TOWNSHIP OF NORTH BRUNSWICK**

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NORTH BRUNSWICK, NJ 08902

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### **THE TOWNSHIP OF NORTH BRUNSWICK ANNOUNCES THE TEMPORARY SUSPENSION OF ALL PERMIT AND INSPECTION REQUIREMENTS FOR THE SALE OF RESIDENTIAL HOMES**

**ALL CONSTRUCTION PERMIT INSPECTIONS AND RENTAL INSPECTIONS  
FOR A CHANGE OF TENANCY ARE ALSO SUSPENDED**

#### **RESIDENTIAL HOME SALE CCO AND FIRE INSPECTIONS**

Effective Monday, March 16, 2020, and until further notice subject to the Local Declaration of Disaster Emergency, the Township of North Brunswick is suspending the requirements for the sale or transfer of residential homes, including the Certificate of Continued Occupancy (CCO) and the Fire Marshal home inspection.

**This notice shall serve as an official waiver for both the CCO and Fire certificates and the sale of transfer or residential property within the Township of North Brunswick shall otherwise not be impeded by any municipal obligation.**

All existing inspection appointments are hereby cancelled.

Permit fees for CCO's that are being cancelled will be refunded.

All persons or entities that transfer title without these inspections during this emergency do so at their own risk and the Township of North Brunswick disclaims any liability. Homeowners should otherwise voluntarily comply with the three (3) primary safety elements of the home sale instruction sheet provided by the Fire Marshal:

<https://northbrunswicknj.gov/images/forms-permits/Fire-Marshall-Home-Inspection.pdf>

#### **CONSTRUCTION PERMITS AND INSPECTIONS**

Work associated with existing or pending permits may continue and be completed without any required municipal inspections. Municipal inspectors will return to inspect these projects and issue CA's and CO's once the suspension has been lifted. Pending permits which are ultimately processed will require payment once they are approved.

Permits must still be filed for all work which typically requires a permit and should be submitted by mail. Permit documents can be downloaded in the "Building Applications" drop-down list here:

<https://northbrunswicknj.gov/departments/building>

Mail completed permit applications:

Construction Office, 710 Hermann Road, North Brunswick, NJ 08902

### **LANDLORD REGISTRATION AND RENTAL INSPECTIONS**

The registration of new landlords is still required and can be accomplished by mail.

<https://northbrunswicknj.gov/images/forms-permits/LANDLORD-REGISTRATION-FORM.pdf>

Landlord rental inspections for a change of tenancy are also temporarily suspended. A change of tenancy may take place without the required township inspection.

Landlords should otherwise voluntarily comply with the same three (3) primary safety elements that are outlined as part of the home sale instruction sheet provided by the Fire Marshal:

<https://northbrunswicknj.gov/images/forms-permits/Fire-Marshall-Home-Inspection.pdf>

### **HOW TO CONTACT US**

The municipal building is closed until further notice.

You may otherwise contact us by phone or email if necessary.

Construction Office: 732-247-0922 x450

Zoning and Code Enforcement Office: 732-247-0922 x440

The department staff is periodically retrieving and returning phone messages remotely.

Please be patient as we manage call volume.

You may email:

[TWPNBcommdev@northbrunswicknj.gov](mailto:TWPNBcommdev@northbrunswicknj.gov)

*Thank you for your patience and cooperation during this challenging time.*