



TOWNSHIP OF NORTH BRUNSWICK
DEPARTMENT OF PARKS, RECREATION & COMMUNITY SERVICES
SENIOR CENTER
15 LINWOOD PLACE
NORTH BRUNSWICK, NJ 08902
Tel.: (732) 247-0922 x 820
Fax: (732)-418-3665
Website: WWW.NORTHBRUNSWICKNJ.GOV

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Title VI Notice to the Public

This policy is posted at:

- Senior Center, 15 Linwood Place, North Brunswick, NJ 08902
- Township of North Brunswick website: www.northbrunswicknj.gov.
- In NJ Transit Vehicle operated by Township of North Brunswick 16-1424.

Non-Discrimination Policy

The Township of North Brunswick is committed to ensuring that no person is excluded from, or denied the benefits of our services on the basis of race, color, or national origin as protected by Title VI of the Civil Rights Act of 1964, as amended. Any person who believes that they have, individually, or as a member of any specific class of person, been subjected to discrimination on the basis of race, color, or national origin, may file a complaint in writing to the Township of North Brunswick.

To file a complaint, or for more information on the Township of North Brunswick's obligation under Title VI write to: Senior Center, 15 Linwood Place, North Brunswick, NJ 08902.

If the information is needed in another language contact: North Brunswick Senior Center, 732-247-0922, ext. 820.

(Si la información es necesaria en otro contacto de la lengua: North Brunswick Senior Center, 732-247-0922, ext. 820.)

(यदि किसी अन्य भाषा में संपर्क जानकारी की आवश्यकता है: उत्तर ब्राउनश्विक वरिष्ठ केंद्र, 732-247-0922, ext.) 820.)

(如果在另一种语言接触所需的信息: 北不伦瑞克高级中心, 732-247-0922, 分机)820)。

Title VI Complaint Procedure

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by The Township of North Brunswick (hereinafter referred to as “the Authority”) may file a Title VI complaint by completing and submitting the agency’s Title VI Complaint Form. The Township of North Brunswick investigates complaints received no more than 180 days after the alleged incident. The Authority will process complaints that are complete.

Once the complaint is received, the Authority will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

The Authority has 90 days to investigate the complaint. If more information is needed to resolve the case, the Authority may contact the complainant. The complainant has 90 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 90 business days, the Authority can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, she/he has 90 days after the date of the letter or the LOF to do so.

An individual with Limited English Proficiency or low literacy can request assistance from the Senior Center, 15 Linwood Place, North Brunswick, NJ 08902, 732-247-0922, ext. 820.

Un individuo con dominio limitado del inglés o bajo nivel de alfabetización puede solicitar asistencia desde el Senior Center, 15 Linwood lugar, North Brunswick, NJ 08902, 732-247-0922, ext. 820.

सीमित अंग्रेजी प्रवीणता या कम साक्षरता के साथ एक व्यक्तिगत सहायता वरिष्ठ केंद्र, 15 Linwood जगह, उत्तर ब्राउनशिविक, न्यू जर्सी 08902, 732-247-0922, ext. 820 से अनुरोध कर सकते हैं।

与英语能力有限或识字率低的个人可以从高级中心，15 林伍德的地方，北不伦瑞克，NJ 08902，732-247-0922，分机 820 请求援助。