

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK  
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH  
GOLDENBERG, MACKLER, SAYEGH, MINTZ, PFEFFER, BONCHI & GILL  
TO PROVIDE SPECIAL COUNSEL SERVICES FOR  
MUNICIPAL LIENS AND REAL ESTATE**

**WHEREAS**, the Township of North Brunswick has a need for special counsel for services relating to municipal liens and real estate for calendar year 2016; and

**WHEREAS**, on October 5, 2015, the Township Council approved resolution 267-10.15 authorizing the issuance of Requests for Proposals for said professional services; and

**WHEREAS**, services were procured in formal manner under N.J.S.A. 40A:11-4.1a et seq. under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to submit a proposal; and

**WHEREAS**, the Purchasing Agent received, and the Deputy Municipal Clerk witnessed, the receipt of one proposal for said professional services on November 13, 2015; and

**WHEREAS**, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein an Evaluation Report detailing their review and recommendation; and

**WHEREAS**, the Evaluation Committee recommends the award of contract PRO16023 to Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi and Gill (660 New Road, Suite 1A, Northfield, New Jersey 08225) to provide services relating to municipal liens and real estate for calendar year 2016; and

**WHEREAS**, Township Attorney Ronald Gordon has reviewed the proposal submitted by Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi and Gill and determined them to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, it is in the best interest of the Township of North Brunswick to enter into an Agreement with Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi and Gill to provide services relating to municipal liens and real estate for calendar year 2016; and

**WHEREAS**, Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi and Gill shall be compensated for these services as outlined within their contract, including rate structure clarified after reception, in an amount not to exceed \$60,000.00 which shall be charged to the related accounts, as certified by the Chief Financial Officer; and

**WHEREAS**, the Chief Financial Officer has certified that \$20,000.00 is available for this purpose in account 6-01-20-145-000-200 for services ending June 30, 2016 and the balance of funds shall be certified upon the appropriation of funds in FY2017.

**NOW, THEREFORE, BE IT RESOLVED** on this 1<sup>st</sup> day of January, 2016, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to



**TOWNSHIP OF NORTH BRUNSWICK**

**TAX COLLECTOR'S OFFICE**

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**Evaluation Report**

**Special Council (Municipal Liens & Real Estate) – Request for Proposal PRO16023**

**December 22, 2015**

On October 5, 2015 the Township Council passed a resolution 267-10.15 passed a resolution for the advertisement for the receipt of bids for Professional Services to include Special Counsel (Municipal Liens & Real Estate) through a competitive contracting process. This process allows for factors other than price to be taken into consideration when awarding a contract. This process also requires that a committee be established prior to solicitation of proposals.

Pursuant to N.J.A.C. 53:34-4.3, the Township established a three (3) person committee comprised of the following individuals:

Justine Progebin, Assistant Business Administrator/Purchasing Agent  
Kala Sriranganathan, Director of Finance  
Laurie Hammarstrom, Tax Collector

The committee reviewed and discussed the Review for Proposal. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

- |   |            |
|---|------------|
| 1. Understanding of Service                       | -30 points |
| 2. Prior experience of Individual/Team identified | -20 points |
| 3. Overall Company History with Similar Service   | -30 points |
| 4. Agreement to Pricing Model                     | -20 points |

The following one (1) proposal was received by the submission deadline:

Goldenberg, Mackler & Sayegh  
660 New Road  
Northhill, NJ 08225

The committee members all individually reviewed the proposal. The committee then met to discuss the proposal experience, proposed methodology and other factors.

When the scoring was added, the firm was ranked as follows:

Goldenberg, Mackler & Sayegh      265

While no other proposals were received, the committee recommends authorizing a contract with Goldenberg, Mackler & Sayegh. Their firm submitted a proposal that is responsive to the Township's needs and scored the high in accordance with the pre-established weighting criteria.