

**A RESOLUTION AWARDING CONTRACT BID13019
TO
FOVEONICS IMAGING TECHNOLOGIES
FOR
DOCUMENT IMAGING SERVICES**

WHEREAS, in 2006 the Township began scanning documents into a software for many of the day-forward municipal records; and

WHEREAS, the Township has previously outsourced scanning historical documents, including large day-forward records, for Community Development and Police Records files; and

WHEREAS, due to the large volume of historical records within the Clerk's Office and additional scanning services required within Community Development it was necessary to issue a Request for Proposal for Competitive Contract for Document Imaging Services; and

WHEREAS, funding has previously been authorized within the FY2014 Budget; and

WHEREAS, the goods and services price was anticipated to exceed the current bid threshold, and therefore required to be procured under a formal process pursuant to N.J.S.A. 40A:11-4.5 et seq.; and

WHEREAS, the Deputy Municipal Clerk witnessed the receipt of two proposals on February 6, 2014: Foveonics Imaging Technologies at a proposed amount of \$26,595.00 and DRS Imaging at a proposed amount of \$51,568.00; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein an Evaluation Report detailing their review and recommendation; and

WHEREAS, the Evaluation Committee noted a multiplication and addition irregularity that, when corrected, revised the bid submitted by DRS Imaging to \$46,304.00; and

WHEREAS, the Purchasing Agent and Legal Counsel have reviewed the qualifications and proposals submitted and determined them responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Evaluation Committee recommends the award of contract BID13019 to Foveonics Imaging Technologies (310 Main Street – Suite 6, Toms River, NJ 08753) based on the Evaluation Report attached hereto; and

NOW THEREFORE, BE IT RESOLVED, that the bid of Foveonics Imaging Technologies is hereby accepted.

BE IT FURTHER RESOLVED, Township Council of the Township North Brunswick does hereby authorize the Mayor and Township Clerk to execute an agreement with Foveonics Imaging Technologies for Document Imaging Services in the amount not to exceed \$26,595.00 for scanning all created small and large documents outlined within their proposal, with a three year contract term beginning April 2014.

CERTIFICATION

I, Kala Sriranganathan, Chief Financial Officer, certify that \$3,710.00 is available for this purpose in FY2014 budget account 4-01-21-196-000-983 for Community Development records scanned ending June 30, 2014 and the balance shall be certified upon the appropriation of funds in future fiscal years. In addition, \$4,335.00 is available for this purpose in FY2014 budget account 4-01-31-430-000-450 for Municipal Clerk records. Contract BID13019.

Kala Sriranganathan
Chief Financial Officer

Michael C. Hritz
Director of Community Development